



CITY OF ENCINITAS
 505 South Vulcan Avenue, Encinitas, CA 92024
 Office (760) 633-2640
 Fax (760) 633-2879

**SHORT-TERM VACATION RENTAL
 TRANSIENT OCCUPANCY TAX REPORT**

QUARTER ENDING _____ OF 20_____

Address of Rental Unit _____

GROSS RENTS COLLECTED:

1a	1st month of the quarter	\$ _____
1b	2nd month of the quarter	\$ _____
1c	3rd month of the quarter	\$ _____
1d	TOTAL GROSS RENTS COLLECTED FOR THE QUARTER (add lines 1a-1c)	\$ _____
2	<u>Less:</u> Exemption: Occupancy 31 consecutive days or more	\$ _____
3	TAXABLE RENTS (line 1d less line 2)	\$ _____
4	TRANSIENT OCCUPANCY TAX DUE (10% of line 3)	\$ _____
5	PENALTY (10% of line 4 if not received by the last day of the month following the close of each quarter)	\$ _____
6	ADDITIONAL PENALTY (Additional 10% of line 4 if not received 30 days following the date on which the remittance first became delinquent)	\$ _____
7	INTEREST 0.5% of line 4 per month or fraction thereof from the date the remittance first became delinquent	\$ _____
8	TOTAL AMOUNT DUE (add lines 4, 5, 6, and 7)	\$ _____

I am the authorized representative of the above business, and I declare that the information provided above is true and correct to the best of my knowledge.

 Name (print)

 Date

 Signature

 Mailing Address

 Phone Number

FOR OFFICE USE ONLY



DATE RECEIVED

 Processed by: _____ Date

 Check Number _____ Amount

FSTVR

 Account Number