



**SAN DIEGUITO WATER DISTRICT**  
**160 CALLE MAGDALENA**  
**ENCINITAS, CA 92024**  
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Dear Potential Recycled Water Customer/Landscape Architect;

Upon a final determination by the San Dieguito Water District that a property shall be served with recycled water, or adoption of a condition of development approval requiring use or accommodation of the use of recycled water, the water customer, owner or applicant shall obtain a recycled water User Permit. Below you will find an outline to the necessary steps that need to be taken in order to obtain a recycled water permit from the District.

**User Permit Conditions.** The User Permit shall specify the design and operational requirements for the applicant's recycled water distribution facilities and schedule for compliance, based on the Regulations adopted and shall require compliance with both the California Department of Health Services Wastewater Reclamation Criteria (see California Code of Regulations, Title 22) and requirements of the Regional Board.

**Plan Approval.** Plans for recycled water landscape and irrigation shall be reviewed by the District, San Elijo Joint Powers Authority and San Diego County Department of Environmental Health. Three (3) sets of plans, prepared by a licensed landscape architect, are to be submitted to the District along with a recycled water plan check fee in the amount of \$575.00. The District will coordinate plan check review and comments with San Elijo JPA. Plans will also need to be submitted to San Diego County Department of Environmental Health independently of submitting to the District. Once all plan check comments have been addressed, approval signatures will need to be obtained from San Diego County Department of Environmental, the District and San Elijo JPA.

**User Permit Issuance.** Upon approval of plans, the User Permit shall be issued. Recycled water shall not be supplied to a property until inspection by the District and San Diego County Department of Environmental Health determines that the applicant is in compliance with the permit conditions.

**Construction Inspection.** The District and San Diego County Department of Environmental Health shall inspect the construction of new facilities and the retrofit of existing facilities that will use or receive recycled water to verify that they are constructed in conformance with the plans and these Regulations. Contact the District to see if an inspection deposits is applicable.

**Recycled Water Service Installation.** If required, new recycled water service lateral(s) will be installed to meet District standards under District inspection. If the District is to install the new service lateral(s), all required fees and an application will be submitted to the District at least six weeks prior to the requested installation date.

**Final Inspection.** Before the District and San Diego County Department of Environmental Health approve service start-up of any facilities using recycled water, the installed system shall

be tested under design operating conditions to establish that the operation is in accordance with all applicable requirements, including those contained within these Regulations. Assuming all other requirements are satisfied, service start-up will be contingent upon successful operational testing.

**Surveillance.** It is the responsibility of the Customer to provide surveillance and supervision of his on-site facilities in a manner that assures compliance at all times with these Regulations. As a control check for on-site surveillance, the District shall regularly inspect the on-site systems and their operations for conformance with these Regulations. The District shall report any and all violations to the appropriate Regulatory Agencies in accordance with applicable procedures that have been established by law, code, permit, or practice.