



**EXPEDITED SOLAR PROCESS ELIGIBILITY CHECKLIST  
SOLAR DOMESTIC WATER HEATING ROOFTOP INSTALLATIONS  
30 kWth OR LESS, ONE- AND TWO-FAMILY DWELLINGS**

CITY OF ENCINITAS PLANNING & BUILDING DEPARTMENT  
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*These criteria establish eligibility for the expedited solar permitting process. If any items are checked NO, revise design to fit within Eligibility Checklist, otherwise permit application will go through standard process.*

APPLICANT AND SITE INFORMATION

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Job Address: \_\_\_\_\_ Permit #: \_\_\_\_\_

Contractor /Engineer Name: \_\_\_\_\_ License # and Class: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Phone Number: \_\_\_\_\_

GENERAL REQUIREMENTS

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|---|----------------------------|----------------------------|
| A. System size is 30 kWth (462 square feet of collector) or less                                      | <input type="checkbox"/> Y | <input type="checkbox"/> N |
| B. The solar array is <u>flush</u> roof-mounted on one- or two-family dwelling or accessory structure | <input type="checkbox"/> Y | <input type="checkbox"/> N |
| C. The solar panel/module arrays will not exceed the maximum legal building height                    | <input type="checkbox"/> Y | <input type="checkbox"/> N |
| D. Solar collectors are certified by an accredited listing agency                                     | <input type="checkbox"/> Y | <input type="checkbox"/> N |
| E. Solar domestic water heating system is certified by an accredited listing agency                   | <input type="checkbox"/> Y | <input type="checkbox"/> N |
| F. System schematic is included   | <input type="checkbox"/> Y | <input type="checkbox"/> N |
| G. List of major components to match system schematic included  | <input type="checkbox"/> Y | <input type="checkbox"/> N |
| H. Heat transfer fluid is water or nontoxic fluid   | <input type="checkbox"/> Y | <input type="checkbox"/> N |
| I. Permit application is completed and attached   | <input type="checkbox"/> Y | <input type="checkbox"/> N |

PLUMBING REQUIREMENTS

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|---|----------------------------|----------------------------|
| A. A Solar Domestic Water Heating Standard Plan and supporting documentation is completed and attached. | <input type="checkbox"/> Y | <input type="checkbox"/> N |
| B. Adequate extreme temperature protection is provided.   | <input type="checkbox"/> Y | <input type="checkbox"/> N |

STRUCTURAL REQUIREMENTS

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|---|----------------------------|----------------------------|
| A. A completed Structural Criteria and supporting documentation is attached (if required) | <input type="checkbox"/> Y | <input type="checkbox"/> N |
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